

Summary of Advocacy Committee Meeting
February 5, 2020

1. Call to order

Steve Arms called the meeting to order at 8:00 am, February 5, 2020, in Newport Beach, CA. Attendance is recorded in Attachment 1.

2. Approval of Minutes

Minutes were not considered at this meeting.

3. Strategic Initiatives

Steve Arms opened the meeting by introducing the committee members and reviewing the responsibilities of the Advocacy Committee. Carol Batterton then reviewed the proposed TNI strategic plan and the objectives that would be assigned to the Advocacy committee. The committee asked for feedback on Strategy 4, Goal 4.3, specifically on the approach should TNI take.

Goal 4.3 Explore the feasibility of establishing a mentoring program for laboratories

Objective: Explore and make recommendations on developing a mentoring program which considers various approaches such as one on one, conference calls, webinars and electronic bulletin boards *

Comments on this objective included:

- A message board is good, if the information needed is not time sensitive. It allows the requestor to be anonymous.
- Fixed timed conference calls may not work well for small labs.
- TNI should survey the lab community to see what they think is needed.
- Podcasts recording a conversation between individuals could be helpful.
- One on one mentoring is helpful so mentee lab can just pick up the phone and call someone. Works well when a quick response is needed.

4. Case Studies on Non-conformances to Module 2 Sections 4 and 5

Jerry presented this topic and reviewed the case studies that he had assembled prior to this meeting. The case studies demonstrated consequences and impact of non-conformances with the quality management requirements of the TNI standard. As he went through each section, he asked the audience to offer other case studies. The following people offered additional case studies:

Gayle Cho	Scott Siders
Jacob Oaxaca	Andy Valkenburg
Mark Alessandrini	Aaren Alger
Bruce Medhurst	Carolyn Ruttan
Mary Johnson	Cody Danielson
Mollie Wooden	Silky Labie
Daniel Salas	Sarah McGinnis
Sheri Heldstab	Chandra T.
Robin Cook	Christopher Hand
Sharon from APPL	Nan Thomey
Stephanie Drier	
Jack Bennett	
Paul Junio	

Jerry will be following up with these individuals to ask them to put their examples in writing.

7. Next Meeting

The next meeting will March 5, 2020, at 12 Noon Central time. Planning for the next newsletter will be considered at that meeting.

Attachment 1

	Name	(Continue on Committee?)	Stakeholder Group	Present/Absent
1.	Lara Phelps	Yes	EPA (Other)	Absent
2.	Steve Arms	Yes	Other	Present
3.	Lynn Bradley	Yes	Other	Present onsite
4.	Martina McGarvey	Yes	AB	Present
5.	Stacie Crandall	Yes	Lab	Absent
6.	Zonetta English	Yes	Lab	Present
7.	Marlene Moore	Yes	Other and NEFAP	Present onsite
8.	Janice Willey	???	Federal	Absent
9.	Trinity O'Neal	Yes	Lab	Present
10.	Robin Cook	Yes	Lab	Present
11.	Sharon Mertens	Yes	Lab	Absent
12.	Teresa Coins	Yes	Lab	Absent
13.	Josh Wyeth	Yes	PT provider	Present
	Associate Members			
	Kirstin Daigle		Lab	Absent
	Judy Morgan		Lab	Absent
	JoAnn Boyd		Lab and FAC	Absent
	Celeste Crowley		AB	Absent
	Keith Chapman	Yes	Other	Absent
	Andrea Teal		TNI Ambassador	Absent
	Devon Morgan		TNI Ambassador	Absent
	Bob Pullano		TNI Ambassador	Absent
	Lee Wolf	Yes	TNI Ambassador	Present
	Paul Junio	Yes	TNI Ambassador	Present
	Lily Sanchez		TNI Ambassador	Absent
	Silky Labie		Other	Absent
	Elizabeth Turner		Lab	Absent
	Stephanie Drier		AB	Present
	Erin Consuego		Lab	Absent
	Staff			
	Jerry Parr		TNI ED	Present
	Carol Batterton		TNI PA	Present